

# **THE BREWERY**

## **TOBACCO FACTORY THEATRE**

### **Technical Specifications**

**10/04/2010**

## **Contents**

- 3    Contacts
- 4    The Space
- 5    Lx & Sound Kit List
- 6    Floor Plan
- 7    Technical Feedback
- 8    Health & Safety Policy
- 11   Directions to The Brewery

## **Tobacco Factory Theatre Contacts**

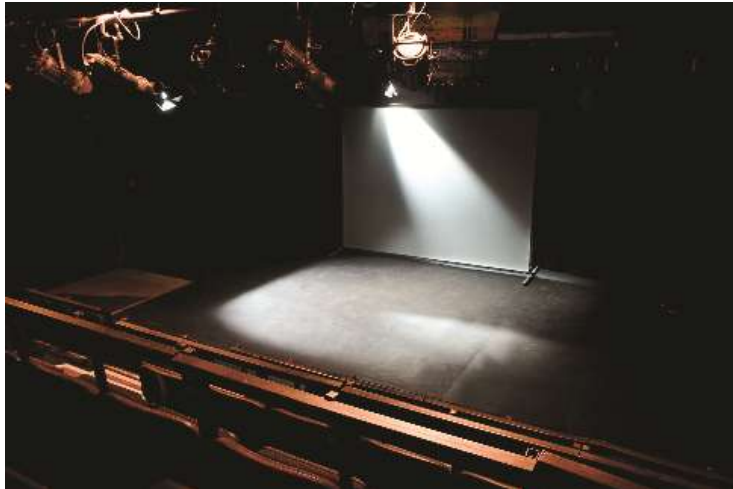
Administration: 0117 902 0345

Technical Office: 0117 963 0954

Ali Robertson  
Dave Dewhurs  
Matthew Graham  
Frazer Riches

Director  
Theatre Manager  
Technical Manager  
Technician

ali@tobaccofactory.com  
david@tobaccofactory.com  
technical@tobaccofactory.com  
technical@tobaccofactory.com



### **The Space**

**The Brewery is a small, 90 seat end on studio space. Located across the Road from Tobacco Factory Theatre**

Depth of stage: 4.8m (can be extended to 5m by removing front row)

Width of stage 8m

Height to Grid

3.5m

Stage area is not raised and is surrounded by black tabs at the back and sides

### **Floor**

Black hard board floor: will need to put back to black after each get out

### **Backstage Facilities**

There is one small dressing room with a shower and toilet,

Entry to the dressing rooms is up stage left and load in and fire exit is up stage right

### **Get In**

The studio is at street Level with load in from the road through a set of double doors

### **Control Position**

Is located at the back of the seating block and is laid out so one person can operate both lighting and sound

### **Naked flame:**

Our theatre license prohibits the use of any naked flame or pyrotechnic

**Tobacco Factory Theatre  
Raleigh Road  
Southville  
Bristol BS3 1TF**

## Lighting

All lighting is rigged using hard wired IWBS . The plan shows the positions of the lighting bars,

## Control

Zero 88 Jester 24/48

24 ways of 10A Dimming from a Zerro 88 Chilli pack

## Lanterns

12 x Selecon Acclaim Fresnel w/ Barndoors 650W

4 x Selecon 1k Fresnel w/ Barndoors 1000W

6 x ETC Source4 Junior Profile 25/50 Size M gobo 575W

6 x Parcan 64 (CP62) 1000W

## Sound

The theatre has a rig of Two full range JBL, JRX115, 15” two way speakers, Powered by a Crown, XLS402d Amplifier.

Eight audio tie lines, six sends and two returns.s from desk to stage

Soundcraft 12 channel mixing desk with built in effects.

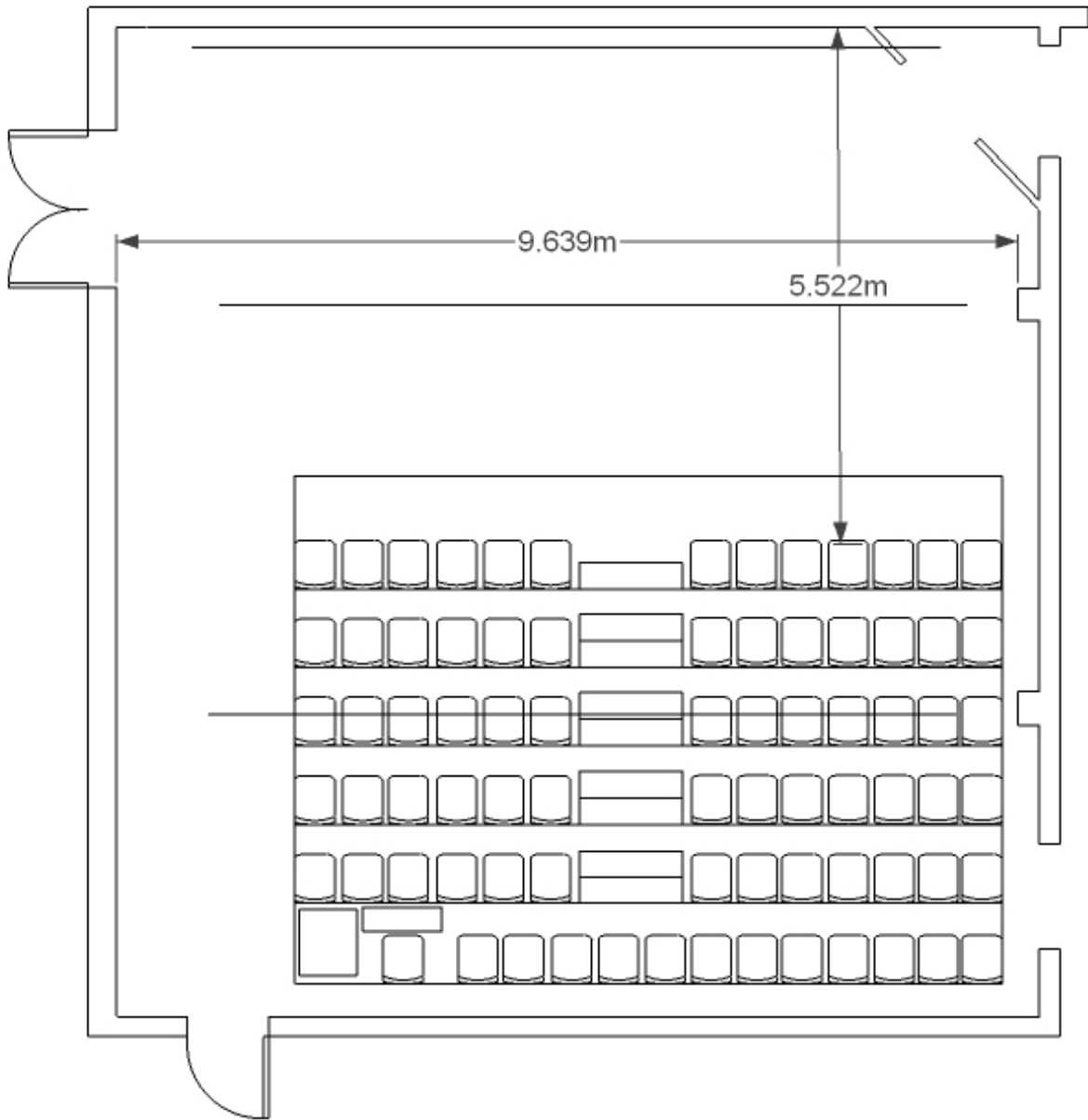
2 x CD player with auto pause

1 x MD players with auto pause

3 x SM58LC microphones ,with boom stands

There is a show relay in place into the dressing rooms. The theatre has a hearing loop installed through the fixed sound set up.

***Any and all electrical equipment brought by the company for both on stage or backstage/dressing room use must have evidence of Portable Appliance Testing or cannot be used in the theatre.***



**Tobacco Factory Theatre**  
**Raleigh Road**  
**Southville**  
**Bristol BS3 1TF**

# THE BREWERY

## TOBACCO FACTORY THEATRE

### Technical feedback Form

*Please complete and return 3 weeks prior to performance date*

Company:

Production:

Performance dates:

Running times: Act 1

Act 2

Interval Yes/No

Touring technicians:

Contact no.

Email:

Preferred Get in time:

Get out duration:

Number of Tobacco Factory staff required: (Working in 4 Hour Blocks):

Set details:

Any hazards involving set handling / setting up?

Please give details of fireproofing:

Please note No naked flames are allowed with out council consent !

Sound requirements (based on Tech. spec)

Lighting requirements (based on Tech. Spec)

Signed (Company Manager):

Print:

**Tobacco Factory Theatre**  
**Raleigh Road**  
**Southville**  
**Bristol BS3 1TF**

## ***HEALTH AND SAFETY POLICY***

### **COMPANY HEALTH AND SAFETY ORGANISATION**

The TOBACCO FACTORY THEATRE has the ultimate responsibility for the implementation of the Company's Health and Safety Policy.

The Theatre Manager has the responsibility for; ensuring that all staff are made aware of the Company's Health and Safety Policy and their responsibilities within the Policy; keeping the Policy under regular review; ensuring that any problems which arise are resolved.

The Company will endeavour to assess all risks to employees.

The Company also have the responsibility for the effectiveness of Health and Safety training and for ensuring that all staff are advised of the Health and Safety Policy and amendments thereto and that adequate records are maintained of all training, accidents and health hazards.

### **HEALTH AND SAFETY ARRANGMENTS**

#### **ACCIDENT PREVENTION**

***It is the Technical Manager and Theatre Manager's responsibility to identify potential hazards and take remedial action. It also their responsibility to ensure that staff are briefed in the necessary safety measures and precautions, and to take action on hazards that are reported.***

***All staff are expected to be vigilant and to report potential hazards.***

## **ACCIDENT INVESTIGATION**

If any member of public or staff has an accident they must ensure that it is recorded in the *Accident Book*, which is located in the production office. The person reporting the accident must ensure that all hazards and procedures carried out are reported in the *Accident Book*.

## **FIRST AID ARRANGMENTS**

***The Theatre has one first aid kit. It is located under the theatre bar.***

A list of qualified first aiders is located next to the kit and in the dressing room and admin office.

## **FIRE PREVENTION & FIRE EVACUATION PROCEDURE**

All staff have a responsibility to report or take remedial measures on any potential fire hazard.

All staff should acquaint themselves with the Emergency Evacuation Procedures, which are displayed in all offices, as well as the use of the relevant fire extinguishers. Any queries should be directed to the Theatre Manager.

## **SMOKING IN THE WORKPLACE**

Smoking is prohibited throughout the whole building. People who wish to smoke must smoke outside. Please use the bins provided to dispose of the cigarette butts.

## **USE OF POWER TOOLS**

Technical Staff must ensure that no untrained employee is allowed to operate any power tool that maybe considered dangerous. No person under 18 years is allowed to operate or clean such tools without adequate training and constant supervision.

## **ELECTRICITY AT WORK**

***The entire electrical installation of The Tobacco Factory Theatre is to be inspected and tested at yearly intervals by a competent electrical contractor. Any faults arising in the meanwhile are to be brought to the immediate attention of the Technical Staff.***

All portable electrical appliances must be inspected at yearly intervals and serviced as necessary so not to cause danger to users. Users of any portable electrical equipment who notice any defect in the equipment must report the defect immediately to the Technical staff, who must ensure that it is removed from use and either repaired or disposed of.

## **PERSONAL LIABILITY**

It is the duty of every individual to take every reasonable care of the Health and Safety of themselves and other persons who may be affected by their acts or omissions at work. It is also their duty to co-operate with their employers in achieving compliance with the HEALTH AND SAFETY WORK ACT 1999. A copy of this act is displayed in the production office.

## **SCOPE OF THE POLICY**

This policy statement will apply to all persons working within the Theatre, whether or not they are contractually employed by The Tobacco Factory Arts Trust.

David Dewhurst – Theatre Manager  
Matt Graham – Technical Manager  
01.01.10

Review Date: 01.07.10

## Where are we?



### **The Brewery 291 North Street Southville, Bristol BS3 1JU**

- By Car (M5 and the West) On Brunel Way (dual carriageway) follow signs for the airport (A38 South West bound). Turn left at the first set of lights onto Ashton Road. After 500m, take the right-hand fork onto North Street. Pass Aldi on the left hand side, the Tobacco Factory (red brick building) is next door.
- By Car (M32, city centre or Temple Meads) Follow signs for the airport (A38 South West bound). At the Bedminster Bridge roundabout take the A370 exit towards M5 South, Coronation Road, with the river on your right hand side. Follow signs for Ashton and continue on Coronation Road for approximately half a mile until you reach Bealey Road (one passed Camden Road) – turn left and then almost immediately turn right onto Raleigh Road when you will see the Tobacco Factory at the top end on the right.
- By Train From temple meads train station the Tobacco Factory is a 5 minute taxi ride or a 20 minute walk.
- By Bus From North Bristol, Broadmead, the city centre and Redcliffe Hill take bus numbers 24 or 25. There is a bus stop opposite the Tobacco Factory

**Tobacco Factory Theatre  
Raleigh Road  
Southville  
Bristol BS3 1TF**

- On Foot (from city centre) Exit the centre on Baldwin Street and take your first right onto Marsh Street which turns into Prince Street. Continue over the bridge and onto Wapping Road. At the mini roundabout turn right onto Cumberland Road. Take the first footbridge over the river and turn right onto Coronation Road. Continue along Coronation Road with the river on your right until you come to Bealey Road (one passed Camden Road) – turn left and then almost immediately turn right onto Raleigh Road when you will see the Tobacco Factory at the top end on the right.

- On Foot (from Temple Meads station) Exit through the main station doors and walk through the car park and bus/taxi area until you come to the main road. Cross the main road and turn left. Cross straight over Clarence Road, the river, and then turn right on to York Road. Continue along York Road with the river on your right hand side until you come to a large roundabout. Take the second exit onto Coronation Road with the river still on your right hand side. Continue on Coronation Road for approximately half a mile until you reach Bealey Road (one passed Camden Road) – turn left and then almost immediately turn right onto Raleigh Road when you will see the Tobacco Factory at the top end on the right.

### **Parking**

We recommend parking on street. There is also parking in Aldi supermarket car park (next door to the Tobacco Factory) but please note Aldi has a 2 hour parking restriction if you park before 7pm with a 4 hour no return period. If arriving in the car park after 7pm patrons can park free for the remainder of the evening. Please be careful not to arrive before 7pm as if you stay longer than 2 hours it will result in a £70 fine!

- Useful contacts

First Bristol Buses: 0845 602 0156.

**Tobacco Factory Theatre  
Raleigh Road  
Southville  
Bristol BS3 1TF**